



**NANAIMO LADYSMITH PUBLIC SCHOOLS
BUSINESS COMMITTEE
PUBLIC MEETING
INFORMATION SHEET**

DATE: October 13, 2021
TO: Business Committee
FROM: Secretary-Treasurer, Mark Wash
SUBJECT: School Site Acquisition Charge Resolution – Process Update

Background

The purpose of this Information Sheet is to update the Board on the District's progress towards instituting a School Site Acquisition Charge (SSAC) with the City of Nanaimo. We note that we are taking similar steps with the RDN with respect to Area "C" and Lantzville and are at a preliminary stage with Ladysmith. This process aligns with recommendations 2, 3 and 6 from the [Long Range Facilities Plan](#).

Discussion

As the Board is aware, this District is projecting considerable growth in the next ten years. This growth is expected to require expansion to existing schools as well as the building of new schools to accommodate the additional students. In order to seek Ministry capital funding to support site acquisitions Districts are required to have an SSAC in place. To achieve this, District staff we have been working with our local governments to gather data to determine whether a SSAC is supportable.

Attached to this Information Sheet is a draft resolution that the Board would consider sending to the City of Nanaimo (and other partners as appropriate). We are still seeking input from City staff prior to recommending the formal sending of the resolution. We anticipate the Board debating the resolution at the October or November Board. The resolution would be sent to the City of Nanaimo and the Board would respond to questions from council and provide the public opportunities for input and to have questions answered.

The final step is to draft and adopt a bylaw outlining the school site acquisition charges for each type of residential development and inform the City of Nanaimo that the SSAC Bylaw has been passed. The City will then begin to collect funds which will be deposited into the District's land capital reserve trust fund. The funds can only be used for the acquisition of eligible school sites and fees related to a site acquisition.

Appendix A: Draft Resolution