

NANAIMO LADYSMITH PUBLIC SCHOOLS

**BUSINESS COMMITTEE
PUBLIC MEETING**

INFORMATION SHEET

DATE: October 13, 2021
TO: Business Committee
FROM: Secretary-Treasurer, Mark Wash
SUBJECT: Administrative Procedure (NEW) – School Site Acquisition

Background

The purpose of this Information Sheet is intended to introduce a new Administrative Procedure (“AP”) related to school site acquisition.

Discussion

The attached AP is associated solely with school site acquisition. The reason for the introduction is twofold. First, as the Board is on the verge of instituting a School Site Acquisition Charge (“SSAC”), it is important for transparency in how such a charge is instituted. It is also important to show that the SSAC will be reviewed on a regular basis to ensure the Board does not collect charges in future if they are not required.

Second, the AP also highlights mechanisms outside of an SSAC to acquire school sites including by crown grant or through the use of locally sourced funding.

The timing of the AP is intended to align with the SSAC resolution.

Appendix A: Draft AP XX – School Site Acquisition