



**NANAIMO LADYSMITH PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
ACTION SHEET**

DATE: October 27, 2021
TO: Board of Education
FROM: Secretary-Treasurer, Mark Wash
SUBJECT: School Site Acquisition Charge Resolution

Recommended Motion

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the school site resolution for presentation to the District of Lantzville, the City of Nanaimo, and the Regional District of Nanaimo, for a consultation period of not less than 60 days for final approval by Board By-law following the consultation period.

Background

The purpose of this Action Sheet is to update the Board on the District's progress towards instituting a School Site Acquisition Charge (SSAC) with the City of Nanaimo, the District of Lantzville and the Regional District of Nanaimo. This process aligns with recommendations 2, 3 and 6 from the [Long Range Facilities Plan](#).

Discussion

As the Board is aware, this District is projecting considerable growth in the next ten years. This growth is expected to require expansion to existing schools as well as the building of new schools to accommodate the additional students. In order to seek Ministry capital funding to support site acquisitions Districts are required to have an SSAC in place. To achieve this, District staff have been working with our local governments to gather data to determine whether an SSAC is supportable.

We have engaged a number of partners and have met representatives of the local development community.

Attached to this action sheet is a draft resolution that the Board would send to our partners to institute the SSAC. In the creation of this resolution staff have relied on growth projections directly from the plans of the various partners that our LRFP enrollment consultants utilized to create anticipated growth numbers. Further, our consultants met with our partners following the creation of the projections to address any concerns or gaps. Following passage of the SSAC by the Board our partner councils and board will have 60 days to provide feedback or request that we further engage our communities.

The final step is to draft and adopt a bylaw outlining the school site acquisition charges for each type of residential development and inform the appropriate Local Governments that the SSAC Bylaw has been passed. Local Governments will then begin to collect funds which will be deposited into the District's land capital reserve trust fund. The funds can only be used for the acquisition of eligible school sites and fees related to a site acquisition. The funds are intended to fund up to 35% of the cost of a site with the Ministry typically required to fund the remaining costs.

Appendix A: Draft Resolution

Appendix B: AP 530 – School Site Acquisition

[Link to SSAC Ministry of Education guidance document](#)

