



**THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE CLOSED BOARD MEETING**

September 29, 2021

Trustees	C. McKay, Chair J. Stanley, Vice-Chair T. Brzovic S. Higginson (left meeting at 5:17 pm)	G. Keller B. Robinson E. Wilkinson
Absent	C. O'Neill	
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services

1. CALL TO ORDER

The Chair called the meeting to order at 4:00 pm.

2. ADDITIONS

There were no additions.

3. DELETIONS

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

C21/09/29-01

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

C21/09/29-02

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Wilkinson

That the minutes from the Closed Board meeting held on June 23, 2021 and the Special Closed Board meeting held on September 1, 2021, be adopted.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

7.1 KPMG

- Audit Findings Report
- Audited Financial Statements

L. Lee from KPMG, District Auditors, presented to the Board the Audited Financial Statements and Audit Findings Report for the year ended June 30, 2021. The Audited Financial Statements and Audit Findings Report are attached to the Agenda.

8. CORRESPONDENCE

8.1 C. Haley

Re: Class Placement for Hard of Hearing Child

C21/09/29-03

IT WAS MOVED BY Trustee Wilkinson

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) refer the correspondence from C. Haley to staff for response.

CARRIED UNANIMOUSLY

C21/09/29-04

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Higginson

That this matter be moved to New Business, as Item 11.2

CARRIED UNANIMOUSLY

9. **SENIOR STAFF REPORTS**

9.1 **Superintendent Scott Saywell**

Update on COVID Exposures and Notification Process:

- Superintendent Scott Saywell shared the updated exposure notification process. Superintendent Saywell also provided an overview of COVID-19 exposure events as of today. An Information Sheet is attached to the Agenda

NDSS Field Renaming

- Superintendent Scott Saywell discussed the renaming of the NDSS field to Q'unquinstuxw, which means "to give back" in Hul'qumi'num. An Action Sheet is attached to the Agenda.

C21/09/29-05

IT WAS MOVED BY Trustee Keller

IT WAS SECONDED BY Trustee Brzovic

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve in principle the naming of the NDSS Community field to "Q'unquinstuxw" subject to consent of the Snuneymuxw First Nation Chief and Council, and that upon approval from the Snuneymuxw First Nation, the matter is brought back before the Board to commence a 30 day consultation period as per Policy 2.17 Public Participation.

CARRIED UNANIMOUSLY

9.2 **Secretary-Treasurer Mark Walsh**

BC Human Rights Tribunal Complaint: Secretary-Treasurer Mark Walsh shared the complaint received from the BC Human Rights Tribunal with respect to R. Roemer. An Information Sheet is attached to the Agenda.

QQS Childcare MOA: Secretary-Treasurer Mark Walsh presented a draft MOA between the Board of Education and Snuneymuxw First Nation for the Board's consideration. An Action Sheet, together with the draft MOA, is attached to the Agenda.

C21/09/29-06

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee Higginson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) support, in principle, the Memorandum of Agreement between the Board of Education and Snuneymuxw First Nation, as presented and empower staff to negotiate a final agreement with Snuneymuxw First Nation to be executed by the Board Chair and Secretary-Treasurer.

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

There was none.

11. NEW BUSINESS

11.1 Chair McKay

Re: Trustee Barron - Letter of Resignation

Chair McKay share Lisa Marie Barron's letter of resignation. Trustees discussed the possibility of a by-election. A Special Closed Board Meeting will be set for October 6, 2021, to discuss this matter further.

Trustee Keller will assume the role of sole Trustee Representative for NDSS, Hammond Bay and Gabriola Elementary. Trustee Brzovic will be the Zone Representative for Brechin and Forest Park Elementary Schools.

Trustee Robinson will assume the role of Education Vice-Chair.

Trustee Wilkinson will assume the role of BCSTA Provincial Council Representative.

Chair McKay will attend the CUPE Trustee Liaison Committee meetings.

C21/09/29-07

IT WAS MOVED BY Trustee Brzovic

IT WAS SECONDED BY Trustee Robinson

That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) request that staff seek further information with respect to the possibility of requesting an exemption for a by-election, pursuant to the School Act.

CARRIED UNANIMOUSLY

11.2 Board Correspondence - C. Haley Re: Class Placement for Hard of Hearing Child

Trustees discussed the contents of C. Haley's correspondence. Superintendent Saywell will seek further information regarding the allegations set out in the correspondence.

12. FOR INFORMATION

12.1 Board Motions Report

The Board Motions Report was received as information.

12.2 Legal Report

The Legal Report was received as information.

12.3 Trustee Liaison Committees

There were none.

12.4 Trustee Professional Development Accounts

The Trustee Professional Development Accounts were received as information.

12.5 Vandalism Report

The Vandalism Report was received as information.

13. TRANSFER OF ITEMS TO OPEN MEETING AGENDA

14. ADJOURNMENT

The meeting adjourned at 5:53.

C21/09/29-08

IT WAS MOVED BY Trustee Wilkinson

IT WAS SECONDED BY Trustee Keller

That the meeting be adjourned.

CARRIED UNANIMOUSLY

Mark Walsh, Secretary-Treasurer

Charlene McKay, Chair