

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

September 15, 2021

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair L.M. Barron T. Brzovic S. Higginson	C. McKay B. Robinson J. Stanley E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:01 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B21/09/15-01

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B21/09/15-02

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

That the minutes of the Business Committee meeting held on June 9, 2021, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

There were none.

8. SENIOR STAFF REPORTS

8.1 Secretary-Treasurer Mark Walsh

Re: Exempt Compensation Reporting

Secretary-Treasurer Mark Walsh shared the Public Sector Executive Compensation Disclosure Report for 2020-2021. The Report is attached to the Agenda

B21/09/15-03

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) receive the Executive Compensation Report as information and direct the Board Chair to sign an Attestation Letter (attached as Appendix C) acknowledging compensation paid to executive staff during the 2020/21 fiscal year.

CARRIED UNANIMOUSLY

8.2 Secretary-Treasurer Mark Walsh

Re: Cedar Environmental Update

Secretary-Treasurer Mark Walsh provided an update on District's Environmental Upgrade Fund. An Information Sheet is attached to the Agenda.

8.3 Secretary-Treasurer Mark Walsh

Re: Elementary School Classroom Resources

Secretary-Treasurer Mark Walsh reported on elementary classrooms resources, including how they are funded and tracked.

B21/09/15-04

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee McKay

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) allocate \$2,000 to each elementary school for classroom resources and that any of these funds unspent as of June 30, 2022 be restricted and returned to the school for future resource allocations.

CARRIED UNANIMOUSLY

8.4 Secretary-Treasurer Mark Walsh

Re: Financial Year End - Surplus Allocation

Secretary-Treasurer Mark Walsh provided information about the District's financial year end and staff recommendations for surplus allocations. An Information Sheet is attached to the Agenda.

8.5 Secretary-Treasurer Mark Walsh & Executive Director of Pete Sabo

Re: Proposed 2022-2023 Minor Capital Plan Submission

Secretary-Treasurer Mark Walsh presented the proposed 2022/2023 Minor Capital Plan. The Minor Capital Plan submission, together with an Action Sheet, is attached to the Agenda.

B21/09/15-05

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith), in accordance with provisions under section 142(4) of the School Act, approve the proposed Minor Capital plan for 2022/2023, as provided, to be submitted to the Ministry of Education.

CARRIED UNANIMOUSLY

B21/09/15-06

IT WAS MOVED BY Trustee Stanley

IT WAS SECONDED BY Trustee O'Neill

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) write a letter to the Minister of Education requesting support for the replacement of NDSS and support for appropriate

seismic, environmental, ventilation and condition upgrades, including potential replacement for Ladysmith Intermediate School.

CARRIED UNANIMOUSLY

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

That was no Unfinished Business.

11. NEW BUSINESS

There was no New Business.

12. FOR INFORMATION

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 7:44 pm.

B21/09/15-07

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Stanley

That the meeting be adjourned.

CARRIED UNANIMOUSLY