

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 68
MINUTES OF THE BUSINESS COMMITTEE MEETING

October 13, 2021

Trustees	G. Keller, Chair C. O'Neill, Vice-Chair T. Brzovic S. Higginson	C. McKay B. Robinson J. Stanley E. Wilkinson
Staff	S. Saywell, Superintendent/CEO M. Walsh, Secretary-Treasurer T. Davie, Deputy Superintendent	D. Burgos, Ex. Dir. of Communications K. Matthews, Manager Admin. Services
Representatives	CUPE Representative: Jeff Virtanen DPAC Representative: Leanne Lee NDTA Representative: Jeremy Inscho NSAA Representative: Theresa Kraeker	

1. CALL TO ORDER

The Chair called the meeting to order at 6:04 pm.

2. ADDITIONS TO THE AGENDA

There were no additions.

3. DELETIONS TO THE AGENDA

There were no deletions.

4. CHANGE IN ORDER

There was no change in order.

5. APPROVAL OF THE AGENDA

B21/10/13-01

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Stanley

That the Agenda be approved.

CARRIED UNANIMOUSLY

6. APPROVAL OF THE MINUTES

B21/10/13-02

IT WAS MOVED BY Trustee O'Neill

IT WAS SECONDED BY Trustee Brzovic

That the minutes of the Business Committee meeting held on September 15, 2021, be approved.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

8. SENIOR STAFF REPORTS

8.1 Secretary-Treasurer Mark Walsh

Re: Administrative Procedure (NEW) – Naming/Permanent Recognition

Secretary-Treasurer Mark Walsh shared a new Administrative Procedure - Naming/Permanent Recognition, that was created to address specific issues associated with Policy 2.19 - Naming of School Facilities or Parts of Facilities. The new AP, together with an Information Sheet, is attached to the Agenda.

8.2 Secretary-Treasurer Mark Walsh

Re: Administrative Procedure - Transportation

Secretary-Treasurer Mark Walsh presented the updates to Administrative Procedure 512 - Transportation. The AP was updated to incorporate an opportunity for meaningful public input. The updated AP, together with an Information Sheet, is attached to the Agenda.

8.3 Secretary-Treasurer Mark Walsh

Re: Administrative Procedure (NEW) - School Site Acquisition

Secretary-Treasurer Mark Walsh introduced a new Administrative Procedure related to School Site Acquisitions. The new AP, together with an Information Sheet, is attached to the Agenda.

8.4 Secretary-Treasurer Mark Walsh

Re: School Site Acquisition Charge Resolution - Process Update

Secretary-Treasurer Mark Walsh updated the Committee on the District's progress towards instituting a School Site Acquisition Charge with the City of Nanaimo, Regional District of Nanaimo, District of Lantzville and Town of Ladysmith. An Information Sheet is attached to the Agenda.

8.5 Secretary-Treasurer Mark Walsh

Re: Enrolment Update

Secretary-Treasurer Mark Walsh provided an update on the District's current enrolment and the overall financial impact to the Operating Grant related to the enrolment. An Information Sheet is attached to the Agenda.

8.6 Secretary-Treasurer Mark Walsh

Re: Child Care Spaces

Secretary-Treasurer Mark Walsh provided the Committee with staff recommendations that the District consider applying for up to five new childcare sites. An Action Sheet is attached to the Agenda.

B21/10/13-03

IT WAS MOVED BY Trustee McKay

IT WAS SECONDED BY Trustee Higginson

The Business Committee recommends that the Board of Education of School District No. 68 (Nanaimo-Ladysmith) direct staff to apply for the Childcare BC New Spaces Fund through the Ministry of Children and Families for funding childcare expansion for up to five school sites.

CARRIED UNANIMOUSLY

8.7 Secretary-Treasurer Mark Walsh

Re: By-Election

Secretary-Treasurer Mark Walsh provided information on the requirement of a By-Election, next steps and a possible timeline. An Information Sheet is attached to the Agenda.

9. CORRESPONDENCE REFERRED FROM THE REGULAR BOARD MEETING

There was none.

10. UNFINISHED BUSINESS

There was none.

11. NEW BUSINESS

There was none.

12. FOR INFORMATION

There was none.

13. QUESTION PERIOD

There were no questions this evening.

14. ADJOURNMENT

The meeting adjourned at 7:00 pm.

B21/10/13-04

IT WAS MOVED BY Trustee Higginson

IT WAS SECONDED BY Trustee Brzovic

That the meeting be adjourned.

CARRIED UNANIMOUSLY