

**NANAIMO LADYSMITH PUBLIC SCHOOLS**

**BUSINESS COMMITTEE  
PUBLIC MEETING**

**ACTION SHEET**

DATE: December 8, 2021  
TO: Business Committee  
FROM: Mark Walsh, Secretary-Treasurer  
SUBJECT: Environmental Stewardship and Sustainability Advisory Committee (ESSAC) –  
Terms of Reference

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**Recommendation**

***That the Board of Education of School District No. 68 (Nanaimo-Ladysmith) approve the Terms of Reference for the Environmental Stewardship and Sustainability Advisory Committee.***

**Background**

This Action Sheet outlines the proposed Terms of Reference for the Environmental Stewardship and Sustainability Advisory Committee (the “ESSAC”).

**Discussion**

The Terms of Reference (“TOR”) were presented to the proposed membership of the ESSAC at the first meeting on October 28, 2021 and was sought up to and including the most recent meeting of November 25, 2021. The membership discussed the terms of reference and support the TOR as presented including the membership, structure and goals.

**Appendix A:** Environmental Stewardship and Sustainability Advisory Committee Terms of Reference